

Kirkdale Villas Association, Inc. Change/Variance Request Form

Edition 07-16-2025

Mail to 111 Marsh Road, Pittsford NY 14534 or email INFO@Croftoninc.com

A Change Request Form is required for each change to the exterior of your unit including the yard surrounding your unit. (Front, Side or Back). No exceptions.

Please refer to your copy of Kirkdale Villas Association Inc Declaration of Covenants and Restrictions and By-Laws. Sections:

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|--------------|------------------------------|----|
| ARTICLE VII | ARCHITECTURAL CONTROLS | 18 |
| ARTICLE VIII | ENCROACHMENTS | 21 |

Your Name _____

Your Address _____

Change requested _____

Is a permit required _____

Cost of item (estimate must be attached) _____

Picture, description & placement of item _____

Color of item _____

Work performed by _____

Neighbor's signature, if acceptable _____

Date Change Request sent to Kirkdale Villas HOA Board* _____

Date signed Change Request returned to requestor _____

Request **ACCEPTED**

Signed by _____ Date _____

Request **DENIED** Reason denied _____

Signed by _____ Date _____

***No work can be started before request is approved**

Please retain a copy of all documents submitted