

Bay Village Community Center Rental Contract

(Please call Crofton Perdue 585-248-3840 to check availability)

I, _____, request to rent the Bay Village Community Center
on _____, 20____.
Day of week Date

Only adult residents of Bay Village can rent the Community Center.

I am a homeowner who is **not** in arrears for any common charges or any other sum of money to Bay Village Condominium Association. *(If you are a renter of a unit this is the responsibility of your landlord.)*

Renter agrees to be **in attendance at all times** during the rental of the Community Center.

Renter will pay **\$150 rental fee and \$150 security deposit** both due with signed contract.

Renter understands the \$150 deposit will be returned after the event as long as there are no violations of this contract.

Violations include, but are not limited to:

- a. any damage to Bay Village Community Center
- b. if additional cleaning is needed after event, renter will be charged at a rate of \$50/hr.
- c. Bay Village Board of Managers reserves the right to set appropriate charges for any violations of this contract.

Renter has the option to meet with a Bay Village representative before the event to review the use of the facility. Renter also understands that they can be present for the inspection after the event.

Renter agrees to adhere to the following:

- a. Set up will be the day of the event.
- b. Decorations may be attached to walls using **MASKING TAPE ONLY.**
No tacks, staples or scotch or duct tape are to be used.
Any damage could result in loss of all or part of deposit.
- c. All signs and/or decorations must be **removed** at the conclusion of the event.

Cleanup will be completed by **noon** the following day of rental, unless rented the following day. Mops, vacuum cleaner, cleaning cloths and supplies are available in the hallway closet by the exercise room.

All **food and beverages** must be removed from the Community Center.

All **garbage** must be **bagged and put in the dumpster** in the visitor's lot.

All kitchen appliances, cabinets, counters, stove tops, ovens, floors and furniture must be **cleaned**. Dishwasher must be **run and unloaded**.

Tables and chairs are to be cleaned and returned to original location.

Recyclables and returnable containers can be left outside the Community Center in recycle bins.

NO SMOKING allowed in the Community Center or the garage. Smoking is allowed on dining room patio only.

The pool, showers, exercise room or sauna are **NOT** available to guests during event.

The number of people in the Community Center is limited to **75**.

The renter will be responsible for the **consumption of alcoholic beverages**. No liquor will be made available to any **minors**.

The renter will be responsible for the **behavior** of guests at all times.

Renter is responsible for keeping the **noise and music levels** within a reasonable limit to avoid disturbing surrounding residents. All music must cease by **11 p.m.**

Guests are to **park** only in the visitor lot or along the roadway. No guests are allowed to park in the garages spaces.

NO PETS ARE ALLOWED IN THE COMMUNITY CENTER AT ANY TIME

This contract cannot be assigned or amended.

There will be **no refunds of rental fees** for cancellations made less than two weeks of the event date.

Rental of Community Center is for personal use only.

The Community Center cannot be used for commercial purposes.

Please contact Donna Matthews, Community Center Committee Chair, at 585-244-0543 with any questions.

I hereby agree to indemnify and hold harmless the Bay Village Condominium against all liability claims and judgments or demands for damages arising for any reason to persons or property associated by the use of the Community Center facilities. I agree to defend any and all suits that may be brought against the Bay Village Association on account of any incident and will make good and reimburse Bay Village Association for any expenditures that the association may make for reason of such incidents or accidents during my event.

I accept the terms of the contract:

Date_____ Print Name_____

Signature_____

Please return this page, with two checks (\$125.00 rental fee, \$150.00 security deposit) made out to Bay Village Condominiums. Please include date of your event and your phone number on the check.

**Mail to:
Crofton Perdue
c/o Bay Village
111 Marsh Road-Suite 1
Pittsford NY 14534**

Today's Date_____

Date of event_____ Hours of event_____

Purpose of event_____

Name of resident renting the center (Print)_____

Unit # of Resident_____ Phone_____

Anticipated # of guests_____

I have read the rules and agree to abide by them_____
signature