

VARIANCE REQUEST

ROSE PARK COTTAGES HOMEOWNERS ASSOCIATION

c/o Crofton Perdue Associates, Inc.

111 Marsh Road, Suite 1

Pittsford, New York 14534

TO: Board of Directors,
Rosepark Cottage Homeowners Association, Inc.

FROM: Homeowner Name: _____

Address: _____

Phone: _____

I/WE hereby request approval for the following building exterior or common area modification/variance, **(Please be explicit.)**

*Is this a direct replacement? (same format, same external color) Yes _____ No _____
If yes, skip answering "Description" and "Reason for Request."*

Description: (attach sketch if applicable)

Reason for Request:

Have you notified your neighbors around you about this variance? Yes _____ No _____

Anticipated Starting Date and Completion: _____

Date: _____ Homeowner Signature: _____

BOARD OF DIRECTORS: APPROVED NOT APPROVED

Date Signature Signature

NOTE: Preliminary approval will be provided within 30 days of receipt of this request. Final approval is contingent upon review of the completed work. **IT IS THE HOMEOWNERS RESPONSIBILITY TO PROVIDE WRITTEN NOTIFICATION OF COMPLETION OF THE PROJECT ON OR BEFORE THE ABOVE SPECIFIED COMPLETION DATE.** Final approval is to be within 30 days following notification of completion.

DATE: _____ OWNERS SIGNATURE _____