

SILVERTON GLENN ASSOCIATION - VARIANCE REQUEST

PLEASE RETURN COMPLETED FORM TO:

Crofton Perdue c/o Silverton Glenn
111 Marsh Road - Suite 1
Pittsford, New York 14534

HOMEOWNER: _____

EMAIL: _____

ADDRESS: _____

PHONE: Daytime _____

Evening _____

TO THE BOARD OF DIRECTORS:

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY TOWNHOUSE, THE LAWN SURROUNDING MY TOWNHOUSE, OR TO THE COMMON AREA OF THE COMMUNITY.

REASON FOR VARIANCE REQUEST:

WHO WILL COMPLETE THE WORK? **(All contractors must provide Crofton Perdue a certificate of insurance evidencing appropriate liability and workers compensation insurance):**

LENGTH OF GUARANTEE (If applicable): _____

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIATION:

I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. **Initial**

I HAVE ATTACHED A DETAILED SKETCH COMPLETE WITH MEASUREMENTS OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached). **Initial**

I HAVE ATTACHED A DETAILED PHOTOS OF ALL THE IMPACTED AREAS **Initial**

I HAVE DISCUSSED THE SCOPE OF THIS WORK WITH MY ADJOINING NEIGHBORS.
Initial

The Approval of this Variance is granted with the condition that drainage be directed away from the basement and foundation, and any subsequent drainage issues will be the responsibility of the Homeowner.

Initial

Any approved modification that results in any condition causing damage to the individual unit, or other units, or to HOA common areas, including lawn and driveway damage, is the responsibility of the Homeowner.

Initial

DATE

SIGNATURE OF PETITIONER

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BOARD OF DIRECTORS ACTION:

_____ APPROVED

_____ DENIED

DATE _____

AUTHORIZED SIGNATURE

COMMENTS:

LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW VARIANCE REQUEST IS NECESSARY: _____

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO PETITIONER _____