

Westage at Harts Woods Variance Request

To: Crofton Perdue Associates, Inc. 111 Marsh Road, Suite 1, Pittsford, NY 14534

You may mail, fax 248-3666 or e-mail **info@croftoninc.com** this form to Crofton Perdue.

**This form can be electronically submitted at www.CroftonInc.com,
Our Communities, Westage at Harts Woods, Variance Request**

From:

Name _____

Address _____

Phone _____

When a homeowner submits a Westage variance request for their contractor to perform work on the common element, we require the Westage HOA be listed as additional insured. The homeowner is to have their name and address in the cardholder section.

I hereby request approval for the following exterior building modification. I have attached a sketch of the proposed changes, listed materials to be used and indicated who will do the work.

Please be explicit. Extra sheets may be attached.

You can upload a picture in the CONTACT US form on the bottom of our website www.CroftonInc.com please reference this variance.

Description:

Reason for request:

Anticipated starting date: _____ Anticipated completion date: _____

NOTE: Preliminary response will be provided within 30 days of receipt of this request. Final approval is contingent upon review of the completed work. **THE HOMEOWNER IS RESPONSIBLE TO PROVIDE WRITTEN NOTIFICATION OF COMPLETION OF THE PROJECT ON OR BEFORE THE ABOVE SPECIFIED COMPLETION DATE.** Final approval is to be within 30 days following notification of completion.

Date _____ Homeowner's Signature _____



This section for use by the Board

Approved _____ Denied _____ Date _____ Signature _____

Conditions for approval: _____

Comments _____

5/2/2019