

Bay Village Condominium Variance Request Form

This form may be completed online at www.croftoninc.com, click Bay Village
or

Return completed form to: Bay Village c/o Crofton Perdue, 111 Marsh Rd-Ste 1, Pittsford NY 14534

Homeowner Name _____ Cell _____

Address _____

TO THE BOARD OF DIRECTORS:

All changes or remodeling to the interior space require a variance request to be submitted, including flooring replacement, plumbing, electrical, HVAC improvements, window and door replacement, and similar items.

I have attached a sketch of proposed changes, listed materials to be used and indicated who will do their work. (please be explicit; extra sheets may be attached)

Reason for Variance _____

WHO WILL COMPLETE THE WORK? (All contractors must provide Crofton Perdue a certificate of insurance evidencing appropriate liability and workers compensation insurance listing Crofton Perdue and Bay Village Condominium as additional insured): _____

Length of Guarantee (if applicable) _____

****Contractors must remove their garbage and not use BV dumpster****

Indicate any future maintenance required by the Association _____

Date _____ Signature of Petitioner _____

Board of Directors Section

____ Approved

____ Denied

Date _____ Authorized Signature _____

Comments _____

Latest completion date after which any approval is automatically revoked & new variance submission is necessary _____

Date on which acted-on variance request mailed to petitioner _____