VARIANCE REQUEST

PLEASE RETURN COMPLETED FORM TO:

GREENPOINT TRAIL c/o Crofton Perdue
111 Marsh Road - Suite 1
Pittsford, New York 14534

HOMEOWNER: _____

ADDRESS: _____

PHONE: Daytime _____

PM _____

TO THE BOARD OF DIRECTORS:

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY TOWNHOUSE OR TO THE COMMON AREA OF THE COMMUNITY. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. I HAVE ATTACHED A SKETCH OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached).

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_____

_____

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_____

REASON FOR VARIANCE REQUEST:

_____

WHO WILL COMPLETE THE WORK? (All contractors must provide Crofton Perdue a certificate of insurance evidencing appropriate liability and workers compensation insurance): _____

LENGTH OF GUARANTEE (If applicable): _____

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIAITON:

_____

_____ _____

DATE SIGNATURE OF PETITIONER

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BOARD OF DIRECTORS ACTION: _____APPROVED _____DENIED

_____ _____

DATE AUTHORIZED SIGNATURE

COMMENTS:

_____

_____

_____

LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW VARIANCE REQUEST IS NECESSARY:_____

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO PETITIONER_____