CANALSIDE HOMEOWNERS ASSOCIATION INC.
VARIANCE REQUEST

Submit to: Canalside Homeowners Assoc.
c/o Crofton Perdue Associates, Inc.
111 Marsh Road, Suite 1
Pittsford, New York 14534

Name _____
Address _____
Phone _____
Date _____

To: Board of Directors

I request permission to make the following changes to the external part of my unit or to the common areas of the building. I have attached a sketch of the proposed changes, listed materials to be used, and indicated who will do the work. (Please be explicit, attach extra sheets of paper if needed.) Also all request for an exception to the rules and regulations must have this form on file with the board. I agree that I will be responsible for any future maintenance required for the changes listed below.

_____
_____
_____
_____

PLEASE NOTE: Homeowner **must** notify a board member of the date work is to start and again when completed so it may be inspected*.

Reason for Variance Request:
_____
_____

Start date:_____ Completion date:_____
Length of Guarantee (if applicable)
_____

Indicate future maintenance required by the association. ___ _____ _____
_____

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Date Received:_____/_____/_____

Recommendation:_____
_____
_____

Approved:_____ Date:_____/_____/_____
Signature

Denied:_____ Date:_____/_____/_____
Signature

Latest completion date after which any approval is automatically revoked and a new request is necessary.
Date_____/_____/_____

Final Inspection By:_____ Date:_____/_____/_____
Signature

*The contractor must supply a village work permit, and a copy of the certificate of liability insurance.