

VARIANCE REQUEST

PLEASE RETURN COMPLETED FORM TO: HOMEOWNER: _____

Crofton Perdue c/o Silverton Glenn
111 Marsh Road - Suite 1
Pittsford, New York 14534

ADDRESS: _____

PHONE: Daytime _____

PM _____

TO THE BOARD OF DIRECTORS:

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY TOWNHOUSE OR TO THE COMMON AREA OF THE COMMUNITY. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. I HAVE ATTACHED A SKETCH OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached).

REASON FOR VARIANCE REQUEST:

WHO WILL COMPLETE THE WORK? (All contractors must provide Crofton Perdue a certificate of insurance evidencing appropriate liability and workers compensation insurance): _____

LENGTH OF GUARANTEE (If applicable): _____

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIATION:

The Approval of this Variance is granted with the condition that drainage be directed away from the basement and foundation and any subsequent drainage issues will be the responsibility of the owner.

Initial

Any approved modification that results in any condition causing damage to the individual unit or others or HOA common areas is the responsibility of the Homeowner.

Initial

DATE

SIGNATURE OF PETITIONER

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BOARD OF DIRECTORS ACTION:

_____ APPROVED

_____ DENIED

DATE

AUTHORIZED SIGNATURE

COMMENTS:

LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW
VARIANCE REQUEST IS NECESSARY: _____

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO PETITIONER _____